



## COVID-19 MITIGATION PLAN AND SAFETY PRACTICES

### A. Purpose

Infection with SARS-CoV-2, the virus that causes COVID-19, can cause illness ranging from mild to severe and, in some cases, can be fatal.

The virus is thought to spread mainly from person-to-person who are in close contact with each other and/or through respiratory droplets produced when an infected person coughs or sneezes. Studies suggest that the virus can also last on surfaces for days, therefore steps must be taken to protect yourself and others through proper hygiene and physical distancing.

Symptoms typically include fever, cough, and shortness of breath. Some people infected with the virus have reported experiencing other non-respiratory symptoms. Other people, referred to as *asymptomatic cases*, have experienced no symptoms at all. There is currently no vaccine to prevent COVID-19.

This standard operating procedure has been developed by Prairie Thunder Resources Ltd. (“PTRL”) together with Edge Natural Resources LP (“ENR”) to protect the health and safety of employees and the employees of our vendors from occupational exposure to SARS-CoV-2 known as COVID-19.

### B. Application

The representative responsible for workers’ health shall be responsible for the establishment, implementation, and maintenance of all aspects of this mitigation plan. The procedures will be reviewed and updated in accordance with OHS regulations or as advised by local government health authorities.

The conditions and requirements of this safe work practice will be applied and enforced at all work sites owned or operated by PTRL where workers may be exposed to the potential hazards associated with COVID-19.

### C. Facility and Field Access

When working on behalf of PTRL or attending to any facility/worksites associated with PTRL, the following must be strictly adhered to:

1. Managers are required to contact workers who have been away from work for an extended period of time (ie. days off, vacation, etc.) before they resume regular work duties. Managers will ask workers the questions from the pre-screen risk assessment form and workers will be required to stay home if they have answered YES to any of the questions.

For field operators who work alone, pre-screen risk assessment form can be completed by the individual. Any YES responses must be reported to management via phone or text

the form must be completed at least once per work cycle, shift, or when any risk factors have changed.

2. Each employee and visitor attending either of PTRL's offices or facilities will be recorded in and out of the Log Book located in S:\Employees\Employee and Visitor Log by their COVID-19 Response team representative. You must take your temperature daily and make sure any guests have also taken their daily temperature before coming to the office and answer the questions accordingly. Every Employee must sign in on this sheet for their respective guests.
3. Site visitors/contractors will be required to complete the pre-screen risk assessment form when entering a site to conduct work. Screening can be conducted by the operator, if present, or independently, if working alone. Any all responses should be reported to management and the work rescheduled as required if any responses are recorded as YES.
4. Maintain personal hygiene practices (as recommended by local health authorities). Wash hands regularly with soap and water for at least 20 seconds and use hand sanitizers with at least 60% ethanol or 70% isopropanol. Cover your cough or sneeze and avoid touching your eyes, nose and mouth with unwashed hands.
5. Follow travel restrictions put in place by provincial and federal governments. This includes any quarantine requirements. When possible, work remotely, utilize video conferencing, etc.
6. All safety meetings should be held in open air allowing for physical distancing of 2 meters (6 feet) or more between workers. During the safety meeting, discuss mitigating exposure and distancing of workers during operations. Avoid sharing the same pen when signing documents.
7. Physical communications or grouping must be kept to a minimum, and distancing requirements must be maintained at all times. Groups should not gather inside facilities on-site; which include any enclosed areas that do not allow for physical distancing. If workers are unable to accommodate the physical distancing requirements, they must perform a risk assessment to find alternate mitigation measures.
8. All workers who must perform First Aid/CPR are required to use the proper personal protective equipment (ie. face barrier, disposable gloves, etc.).
9. All workers must refrain from sharing personal protective equipment (PPE), writing instruments, keyboards or any other items which may cause cross contamination unless they are thoroughly disinfected. Wear disposable gloves when handling items such as switches, keypads and other publicly touched items.
10. Immediately inform management if you are beginning to experience flu-like symptoms or symptoms consistent with COVID-19. These symptoms include cough, shortness of breath or a temperature over 38°C/100.4°F.
11. If a worker should develop symptoms while at work, the worker shall be immediately isolated from all other workers and management notified.
12. Do not travel with multiple people in a vehicle where possible and do not interact with groups of people when possible.
13. Pack a lunch and other necessities to limit your interactions in public spaces and areas while at work whenever possible.



**D. Pre-Screen Risk Assessment**

Any questions that have been answered YES in the Pre-Screen Risk Assessment (attached) must be reported to management immediately. The worker will not be allowed to enter the facility or worksite. The form must be completed at least once per work cycle and when any factors have changed. The form must be filled out by all visitors/vendors when entering PTRL sites. These signed forms will be kept on file for reference.

Questions	Risk Factor
Within the last 14 days, have you visited or travelled to any country(s) outside of Canada?	<b>IF YES, HIGH RISK</b>
Within the last 14 days, have you been in close contact with a person(s) who has travelled outside of Canada?	<b>IF YES, HIGH RISK</b>
Within the last 14 days, have you been in close contact with a person who has been confirmed or is suspected of having the COVID-19 virus?	<b>IF YES, HIGH RISK</b>
Within the last 14 days, do you believe you have been infected with the COVID-19 virus?	<b>IF YES, HIGH RISK</b>
Do you currently have any of the following symptoms? Cough, shortness of breath, temperature >38°C (100.4°F)	<b>IF YES, HIGH RISK</b>

- Close contact means a person sharing the same workspace or living quarters as a suspected case and/or following direct, face-to-face contact at a distance of less than 2 meters (6 feet), for at least 15 minutes.
- Suspected means individual is self-isolating and has been asked to take a test.
- Confirmed means lab test positive.

**E. Personal Protective Equipment (PPE)**

- Disposable gloves;
- Protective mask;
- Safety eyewear; and
- Pocket mask or mouthpiece.

Disposable gloves, protective mask and safety eyewear shall be worn when an employee may have contact with a worker showing symptoms of COVID-19 or when cleaning up any potentially contaminated surfaces.

Pocket masks or mouthpieces will be used while performing CPR.

Face protection will be used in any situation where splash contact with the face is possible or a suspected respiratory tract infection is present. Facial protection may be afforded by using both a face mask and eye protection. The first choice is to mask the affected worker, if this is not feasible, the attending worker should wear a protective mask. If a face shield is used, a protective mask must still be used.

## **F. Exposure Control**

PTRL will ensure that a worker's exposure to COVID-19 is controlled in accordance with applicable legislation and local Health Authorities recommendations.

1. Universal precautions must be observed to prevent contact with blood or other potentially infectious materials, secretions, droplets, etc.
2. To provide for hand washing, operators will have a supply of hand sanitizer or towelettes in their vehicles. Workers must wash hands and any other skin immediately following contact with blood, secretions or other potentially infectious materials or surfaces.
3. All equipment and working surfaces shall be cleaned and decontaminated after contact with blood, secretions, droplets or other potentially infectious materials. The decontamination shall occur as soon as it is feasible using an appropriate disinfectant.
4. In the event a worker is suspected of COVID-19 exposure, displaying symptoms or has been turned away at a worksite, adhere to the following recommended practices:
  - Contact the affected worker's supervisor/manager immediately, who will then contact the COVID-19 Response Team.
  - Stay at least 2 meters (6 feet) away from the affected worker.
  - Have the affected worker wear a protective mask and thoroughly wash/sanitize their hands.
  - DO NOT touch the same surfaces as the affected worker without protective gloves and/or disinfecting the surface first.
  - Isolate the affected worker from other workers until a plan for transport to quarantine is established. Not every situation is the same, direction will be given on a case by case basis.
  - If possible, have the affected worker transport themselves home or to a local quarantine site for further assessment, based on local Health Authority recommendations (Health Link 8-1-1).
5. If the affected worker is unable to drive themselves or make arrangements for transport and if transportation must be provided, ensure all precautions listed above have been followed and adhere to the following recommended practices:
  - Those tasked with transporting an exposed or sick worker must wear disposable gloves, protective mask and safety eyewear.
  - Minimize the number of people in the vehicle to the driver and affected worker only.
  - Maintain maximum physical distancing during transport and if possible, drive with the windows open for ventilation.
  - After transport, disinfect all the surfaces of the vehicle.
  - Those involved with the transportation of an exposed or sick worker must self-isolate as per the local Health Authority recommendations.



## **G. Post-Exposure Evaluation and Follow Up**

Following the report of a suspected exposure incident or confirmed case of COVID-19 in the workplace, the exposed workers will be provided with a confidential medical evaluation and follow-up. The communication and investigation process is as follows:

- A supervisor/manager must contact the Company's COVID-19 Response Team in respect of any employee showing acute respiratory illness symptoms at work or where such symptoms are reasonably suspected.
- The COVID-19 Response Team will investigate worker contact and timeline.
- The Company will advise the applicable local Health Authority as required and will follow the directions of the authority in respect of any investigations or communications.
- In completing this investigation, the Company will take steps to determine any other employees, vendors, etc. that were in close proximity to the affected worker. These individuals will be notified by the Company of possible exposure to COVID-19 in accordance with the directions of the applicable local Health Authority.
- The Company has a duty to protect an employee's private information. The Company should not disclose the identity of any affected worker to any other person without first receiving the affected worker's prior consent.
- All communications (whether internally to the Company's workforce or externally to the public) about any suspected COVID-19 cases should only be made with the guidance of the applicable local Health Authority.
- Employees are not to broadcast any information regarding any suspected or confirmed cases of COVID-19 affiliated with the Company to media or posted on social media.
- Any disclosure by an employee of the identity of an affected worker is a breach of privacy laws and will result in immediate disciplinary action against the employee making such disclosure, which disciplinary action may include termination for cause.

## **H. Training**

The Company will organize an initial training session and each employee/contractor will be required to acknowledge in writing that they understand and will abide by the government and company provided materials, which will include the following:

- A general explanation of the epidemiology and symptoms of COVID-19.
- An explanation of the modes of transmission of COVID-19.
- An explanation of the use and limitations of the methods that will prevent or reduce exposure, including appropriate work practices and personal protective equipment.
- Guidance on the requirements for filling out the pre-access risk assessment form.

## **I. Record Keeping**

Investigation Records – all investigation records will be maintained by the COVID-19 Response Team.

Medical Records – an accurate record for each employee with an occupational exposure will be kept in a confidential file. These files will be under the direct control of the COVID Response Team.

Training Records – training records will include a signed copy of the Employee/Contractor confirmation of Training form, completion date, name of participant.

Pre-Risk Assessment Records – will be collected and stored at the Head office of PTRL in Calgary.

**J. Contact Information**

Region	Agency	Contact Information	Website
Federal	Public Health Agency of Canada	See Website: <a href="https://www.canada.ca/en/public-health.html">https://www.canada.ca/en/public-health.html</a>	<a href="https://www.canada.ca/en/public-health/services/diseases/coronavirus-disease-covid-19">https://www.canada.ca/en/public-health/services/diseases/coronavirus-disease-covid-19</a>
Alberta	Alberta Health Services	Online Screening Self-Assessment <a href="https://myhealth.alberta.ca/Journey/COVID-19/Pages/COVID-Self-Assessment.aspx">https://myhealth.alberta.ca/Journey/COVID-19/Pages/COVID-Self-Assessment.aspx</a> Please do not visit a hospital, physician’s office, lab or healthcare facility without consulting Health Link (811) first. If you need immediate medical attention, call 911 and advise them that you may have COVID-19.	<a href="https://www.albertahealthservices.ca/topics/Page16944.aspx">https://www.albertahealthservices.ca/topics/Page16944.aspx</a>
Sask.	Ministry of Health	Online Screening Self-Assessment <a href="https://www.saskatchewan.ca/government/health-care-administration-and-provider-resources/treatment-procedures-and-guidelines/emerging-public-health-issues/2019-novel-coronavirus/covid-19-self-assessment">https://www.saskatchewan.ca/government/health-care-administration-and-provider-resources/treatment-procedures-and-guidelines/emerging-public-health-issues/2019-novel-coronavirus/covid-19-self-assessment</a> Please do not visit a hospital, physician’s office, lab or healthcare facility without consulting Health Link (811) first. If you need immediate medical attention, call 911 and advise them that you may have COVID-19.	<a href="https://www.saskatchewan.ca/government/health-care-administration-and-provider-resources/treatment-procedures-and-guidelines/emerging-public-health-issues/2019-novel-coronavirus">https://www.saskatchewan.ca/government/health-care-administration-and-provider-resources/treatment-procedures-and-guidelines/emerging-public-health-issues/2019-novel-coronavirus</a>

### COVID-19 Pre-Screen Risk Assessment Form

Personal Information	
Employee/Visitor Name:	
Contact #	
Company:	

Questionnaire	
1. Within the last 14 days, have you visited or travelled to any country outside of Canada?	YES / NO
2. Within the last 14 days, have you been in close contact with a person(s) who has travelled outside of Canada.	YES / NO
3. Within the last 14 days, have you been in close contact with a person(s) who has been confirmed or is suspected of having the COVID-19 virus?	YES / NO
4. Within the last 14 days, do you believe you have been infected with the COVID-19 virus?	YES / NO
5. Do you currently have any of the following symptoms? Cough, shortness of breath, temperature >38°C (100.4°F)	YES / NO

**Contact management immediately if you have answered YES to any of the above questions.**

Applicant's Statement	
I hereby declare that the answers to all questions are, to the best of my knowledge, correct, and that I have not withheld information regarding my present health.	
Employee/Visitor Signature:	
Date:	